



MINUTES OF THE YREKA PLANNING COMMISSION
Regular Meeting Held January 18, 2023, 5:30PM
Yreka City Council Chamber, 701 Fourth Street, Yreka, CA
Phone 530-841-2386, Facsimile 530-842-4836, email: cityclerk@ci.yreka.ca.us

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE:

On January 18, 2023, the Planning Commission of Yreka, met for a Regular meeting, called to order at 5:30 p.m.

2. ROLL CALL

Upon roll call, the following Commissioners were present: Marlee Billingsley, Brian Devlin, Amy Fernandez, Peter O'Brien. Commissioner Ann Ohlund was arrived at 6:26PM.

3. SPECIAL PRESENTATION:

A. Planning Commission Brown Act and Meeting Training

[Juliana Lucchesi presented Brown Act and Meeting Training.](#)

4. Appointment of Planning Commission Chair and Vice Chair

The Planning Commission annually appoints within its members the Chair and Vice-Chair of the Commission. The Chair leads the meetings and Vice-Chair fills in for the Chair when they cannot attend.

Chair Nominations were called:

[Brian Devlin Nominated, Peter O'Brien, Chair](#)
[Amy Fernandez, Nominated Brian Devlin as Chair](#)
[Brian Devlin withdrew from nomination.](#)
[Vote on Chair Nominations for Peter O'Brien](#)
[Ayes: Billingsley, Devlin, Fernandez, and O'Brien,](#)
[Absent: Commission Ohlund](#)

Vice Chair nominations were called.

[Brian Develin nominated Commissioner Amy Fernandez](#)
[No other nominations](#)
[Vote on Chair Nominations for Amy Fernandez](#)
[Ayes: Fernandez, Billingsley, Obrien, Devlin](#)
[Absent: Commissioner Ohlund](#)

5. GENERAL PUBLIC COMMENTS:

This is the time for public comments regarding issues or matters not on the agenda but still within the jurisdiction of the Planning Commission of Yreka. Public comments period is not intended to be "Question and Answer" period or conversations with the Commissioners or City staff. Commissioners, when recognized by Chair, may ask questions of presenter but no action may be taken by the Planning

Commission during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda.

- Please speak from the podium.
- Please state your name for the record prior to providing your comments.
- Please address the Commission as a whole.
- If you have documents to present, please provide a hard copy to the Clerk or Planning Director
- Please limit your remarks to three (3) minutes.

There was no public comment.

6. STAFF & COMMISSIONER'S COMMENTS:

Members of the Planning Commission may make brief announcements, reports, or request staff to report to Commission on any matter at a subsequent meeting.

There were no reports.

7. CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and non-controversial and will be enacted by one motion unless any member of the Commission wishes to remove an item for discussion, or a member of the public wishes to comment on an item.

- a. Approval of Minutes of the Special meeting held October 26, 2022
- b. Approval of Minutes of the Regular meeting held November 16, 2022
- c. 2023 Planning Commission Meeting Schedule

MOTIONED: Commissioner Devlin

SECONDED: Commissioner Fernandez

AYES: Commissioners Billingsley, Devlin, Fernandez, and O'Brien

NOES: -0-

ABSENT: Ohlund

8. PUBLIC HEARINGS:

A. 2022-47 Evans Annexation Pre-Zoning: Public Hearing

The Planning Commission will consider an annexation pre-zoning application. The proposed project would expand one lot from 2.12 acres to 5.21 acres (APN 062-202-150). The second parcel (APN 014-430-120) will be reduced from 23.37 acres to 20.17 acres. The Applicant proposes to annex the additional acreage to APN 062-202-150 from unincorporated Siskiyou County into the City of Yreka. The property is zoned R-1 Single Family Residential and has a General Plan Land Use Designation of Low Density Residential. The project has been evaluated under CEQA and a Class 19 Categorical exemption is recommended.

Recommended Action: Move to approve Planning Commission Resolution 2023-01 recommending approval to the City Council to prezone the proposed, new APN 062-202-150 Low Density Residential and adopt a Class 19 CEQA Exemption.

Public comment from Applicant: No comment from applicant.

Public Hearing: No public comment.
Commissioners had no questions.

Motion to approve Planning Commission Resolution 2023-01 recommending approval to the City Council to prezone the proposed, new APN 062-202-150 Low Density Residential and adopt a Class 19 CEQA Exemption.

MOTIONED: Commissioner Devlin

SECONDED: Commissioner Fernandez

AYES: Commissioners Billingsley, Devlin, Fernandez, and O'Brien

NOES: -0-

ABSENT: Ohlund

*Item 10.a. New Business 2022-50 Fairchild Mid-Block Crosswalk Design Review was moved to next item due to inclement weather and guest presenters. Meeting returned to item 9.a. Old Business **Final Draft 2023-2031 Housing Element.***

9. OLD BUSINESS:

A. Final Draft 2023-2031 Housing Element

The Planning Commission will review and consider the final draft of the 2023-2031 Housing Element. The Commission and members of the public are welcome to give public comment on the proposed final draft.

Recommended Action: Motion to approve the proposed final draft 2023-2031 Housing Element for City Council consideration.

Presentation by City Planner Julianna Lucchesi and Plan West Partners, Vanessa Blodgett and Michelle Nielson. During the presentation Commissioner Ann Ohlund arrived 6:26PM.

Commissioner Brian Devlin commented on the comprehensive the Housing Element document and detailed and volume of data requested by the State of CA for response.

Commissioner Billingsley asked how the study reached out to developers for housing projects.

City Manager Jason Ledbetter responded how the City works with consultants Housing Tools to notice and identify developers.

City Planner Julianna Lucchesi spoke to developer outreach during the development of the current housing element (noting that the developer engagement varies in scope and complexity of development).

There was no public comment.

Recommended Action: Motion to approve the proposed final draft 2023-2031 Housing Element for City Council consideration.

MOTIONED: Commissioner Devlin

SECONDED: Commissioner Fernandez

Commissioner discussion on motion.

AYES: Commissioners Billingsley, Devlin, Fernandez, O'Brien and Ohlund

NOES: None

ABSENT: None

10. NEW BUSINESS:

A. 2022-50 Fairchild Mid-Block Crosswalk Design Review

The Planning Commission will consider a proposal to install a mid-block crosswalk on Bruce Street between Fairchild Medical Clinic and Offices. The proposed crosswalk has been evaluated for compliance with CEQA and determined to be exempt pursuant the General Rule exemption; Section 15061(b)(3).

Recommended Action: Move to approve proposed mid-block cross walk design for Fairchild Medical Center on Bruce Street.

Public comment from Applicant: There was no public comment from applicant.

Public comment: Dawnmarie Autrey

Commissioners had no questions or comments.

Motion to Move to approve proposed mid-block cross walk design for Fairchild Medical Center on Bruce Street.

MOTIONED: Commissioner Fernandez

SECONDED: Commissioner Devlin

AYES: Commissioners Billingsley, Devlin, Fernandez, and O'Brien

NOES: None

ABSENT: Ohlund

11. FUTURE PLANNING ITEMS:

Future agenda items are action items and presentations to the Planning Commission that may occur within the next 90-days. All dates are tentative and subject to change if needed.

- February 15, 2023: Undergrounding Ordinance Updates
- February 15, 2023: Carnegie Building Conditional Use Permit for Exterior Alterations of a Historic Building

12. ADJOURNMENT – Next Regular Meeting February 15, 2023 at 5:30PM

Meeting was adjourned at 6:48PM