

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF  
YREKA HELD IN SAID CITY ON AUGUST 6, 2020

On the 6<sup>TH</sup> day of August 2020, the City Council of the City of Yreka met in regular session, and upon roll call, the following were present: Deborah Baird, Joan Smith Freeman, Duane Kegg, Paul McCoy, and Norman Shaskey. Absent - None.

PROCLAMATION – Mayor Freeman read a Proclamation Celebrating the 100<sup>th</sup> Anniversary of the 19<sup>th</sup> Amendment.

Consent Calendar: Mayor Freeman announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval/ratification of payments issued from July 9 through July 30, 2020
- b. Approval of Minutes of the Special Meeting held July 9, and the Regular Meeting held July 16, 2020.
- c. Waive Full Text Reading of All Ordinances on the Agenda. Ordinances shall be introduced and adopted by title only.

Following Council discussion, Councilmember McCoy moved to approve the items on the consent calendar as submitted.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried.

DEVELOPMENT BLOCK GRANT CORONAVIRUS RESPONSE ROUND 1 (CDGB-CV1)  
FUNDING APPLICATIONS.

- Receive Community Comments Regarding Potential Applications.

City Manager Steve Baker reported that a public notice was published in the Siskiyou Daily News on July 29, 2020, and read the following information into the record:

The purpose of this virtual public meeting is to give the public an opportunity to make their comments known regarding what types of eligible activities the City of Yreka should apply for under the State administered CDBG-CV1 Program.

Eligible activities under the CDBG-CV1 program include: public services to respond to COVID-19 impacts, public facility improvements to increase capacity for healthcare facilities, public facility acquisition to increase healthcare facility capacity, acquisition and/or improvement of housing facilities for persons experiencing homelessness, business assistance, and microenterprise assistance.

Eligible activities under the CDBG program must meet one of the three national objectives listed in federal statutes: benefit to low–moderate income households or persons; elimination of slums and blight; or meeting urgent community development need (with prior department approval).

The City of Yreka anticipates submitting an application under the CDBG-CV1 NOFA published June 5, 2020.

Municipal Projects Manager Cynthia Lynch provided the Council with a Memorandum reporting that the City is eligible to apply for up to \$85,417 for a total of three (3) activities that fit into the following narrowly tailored categories:

- Assistance to businesses and microenterprises impacted by COVID-19 stay-at-home orders and shut-downs.
- Public services related to COVID-19 support.
- Facility improvements related to COVID-19 healthcare and homeless housing needs.
- Acquisition of real property to be used for the treatment of recovery infectious diseases in response to COVID-19.

The City's CDBG-CV1 funding allocation is \$85,417. The funding must be used to directly address the COVID-19 pandemic and cannot supplant previously budgeted funds.

All comments made at this public meeting will be noted in the grant file, and a public hearing will be held at a later date with selected projects, and to secure the necessary Council Resolution to apply for these funds.

At this time, Mayor Freeman asked for statements or comments from the Public.

Alex McBride, of the Siskiyou County Economic Development Council (SCEDC), addressed the Council stating that she has submitted a proposal entitled the Siskiyou County CDBG-CV1 Microenterprise Assistance Program. Stating that this CDBG-CV1 funded activity will be a countywide Microenterprise Assistance Program. The Program will be administered by the City of Dunsmuir and the Siskiyou County Economic Development Council (SCEDC) in an MOU partnership with Siskiyou County and other jurisdictions.

Municipal Projects Manager Cynthia Lynch provided the Council with a copy of the written proposal from SCEDC detailing the program.

There being no further comments from the Public, the Public Comment portion of the meeting relating to the City's potential application for CDBG-CV-1 grant funds was closed.

Adopt Resolution #2020-23 authorizing the City Manager to award a construction contract to BNG Finish Products, Inc., for the Vac Truck Shed Project in the amount of \$45,835 for the base bid, and to execute related documents.

Municipal Projects Manager Arthur Boyd provided the Council with a memorandum reporting that on July 1, five (5) bids were received for the Vac Truck Shed Project. The apparent low

bidder was BNG Finish Products of Etna Ca in the amount of \$45,835.00. Staff has evaluated the low bidder's license status, references, and insurance company information, and the City Attorney has reviewed the bid proposal and bid analysis documents and concurs that the bid is responsive and that the bidder is responsible.

The fiscal impact of awarding the construction contract to BNG Finish products is \$45,835, plus an estimated \$3,000 for the related costs of inspection, testing, and contract administration.

Following Council discussion, Councilmember McCoy moved to adopt Resolution No. 2020-23 as amended, authorizing a provisional award pending City Attorney review and approval of the Agreement.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried

Introduce Ordinance #854 - An Ordinance of the City of Yreka amending Title 16 Zoning by adding to Section 16.12.045 Accessory Dwelling Units, the definition of "Junior Accessory Dwelling Unit" and amending the following Sections: Chapter 16.18 – Single-Family Residential R-1 (1-6 units per acre), 16.18.050 – Permitted Uses; Chapter 16.20 – Medium Density Residential R-2 (1-13 Units per acre), 16.20.050 – Permitted Uses; Chapter 16.22 – High Density Residential R-3 (1-16 units per acre), 16.22.050 Permitted Uses; and Chapter 16.24 – Residential Agriculture R-A (one acre minimum), include Junior Accessory Dwelling Units; Chapter 16.34 Commercial Downtown C-2 Conditional Uses; Chapter 16.36 Commercial Highway (CH) 16.36.070 Conditional Uses; Chapter 16.46 – Special Provisions, 16.46.170 – Accessory Dwelling Units amended to comply with Government Code Sections 65852.2 and 65852.22; deleting Section 16.26.080 of Chapter 16.26 – Second Units in Residential Zones; and finding that the Ordinance is exempt from CEQA.

City Manager Baker provided the Council with a memorandum reporting that on April 2, 2020, the City Council held a public hearing introducing Ordinance # 854 amending Title 16- Zoning to update accessory dwelling unit (ADU) and junior accessory dwelling units (JADU) requirements to comply with State law. The Council voted to introduce the ordinance. Ordinances require two readings per state law and are not ratified until the second reading. Immediately after the first hearing, the City received information requesting a re-evaluation of the proposed zoning ordinance amendment. While the proposed ordinance amendment was consistent to state ADU/JADU law, staff determined that based on this new information, the revised ADU/JADU ordinance may not be as clear as possible to the layperson. As such, the City Manager and staff determined that a revision of the ADU/JADU ordinance making changes to better define the uses and requirements for the development of an ADU/JADU in the City would be the best way to proceed prior to final adoption of the ordinance. The following is a re-introduction of the ADU/JADU ordinance.

## **BACKGROUND:**

Accessory dwelling units (ADUs) and Junior Accessory Dwelling Units (JADUs) are dwelling units located on the same lot as an existing single-family structure. An ADU is an attached or a detached residential dwelling unit which provides complete independent living facilities for one or more persons. A JADU is a unit that is no more than 500 square feet in size and contained entirely within an existing or proposed single-family structure.

On January 1<sup>st</sup>, 2020, new legislation adopted by the State of California (SB 13 and AB 68, 587, 670, 671, and 881) regarding ADUs and JADUs came into effect. This new legislation added new language to Government Codes 65852.2 and 65852.22, which discusses ADUs and JADUs and the regulations for the and permitting of these types of dwelling units. As a result, the City is now required to revise the Yreka Municipal Code to comply with new State regulations for ADUs and JADUs.

The Yreka Municipal Code currently contains regulations addressing ADUs however some of the existing regulations conflict with the new regulations or is missing. Additionally, the existing Code does not contain definitions or provisions addressing JADUs (e.g. information detailing which zoning districts ADUs and JADUs are permitted, how, where, etc.). Thus, the amendments to Title 16 are recommended so that the City will be in compliance with the requirements of Government Codes 65852.2 and 65852.22.

On July 15, 2020, the Planning Commission held a public hearing regarding this proposed amendment, and no statement or comments were made. At that time, the Commission approved Resolution # PC 2020-9 recommending to the City Council, a revision of Title 16 to include the new necessary ADU/JADU requirements.

Following the reading of the title of the Ordinance and Council discussion, Councilmember Kegg moved to introduce Ordinance 854 as submitted.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried, and stated that the Ordinance will be placed on the August 20 agenda for possible adoption.

#### Request of Councilmember Shaskey – Change the name of the Audit, Debt & Investment Committee to the Finance Committee.

Councilmember Shaskey submitted a request to change the name, stating that since all the issues the committee deals with are financial it makes sense to change the name to reflect the issues involved.

Following Council discussion, it was the consensus of the Council to direct staff to prepare an Ordinance for Council consideration to change the name of the Audit, Debt & Investment Committee to the Finance Committee.

#### Continuation of Urgency Ordinances 855 and 856.

Following Council discussion, Councilmember Kegg moved to continue Ordinances # 855 & 856 as adopted.

Councilmember McCoy seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried

Mayor Freeman announced that the Closed Session has been pulled from the agenda.

**ADJOURNMENT** There being no further business before the Council the meeting was adjourned.

Attest:

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Joan Smith Freeman, Mayor  
Minutes approved by Council  
Motion August 20, 2020

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Elizabeth E. Casson, City Clerk