

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON MAY 7, 2020

On the 7TH day of May 2020, the City Council of the City of Yreka met in regular session, and upon roll call, the following were present: Deborah Baird, Joan Smith Freeman, Duane Kegg, Paul McCoy, and Norman Shaskey. Absent - None.

Mayor Freeman announced for the record: "It is 630 pm and I would like to make clear for the record of this meeting that this City Council meeting is being conducted pursuant to Governor Newsome's order N-33-20 via Webex and teleconference.

If a member of the public wishes to comment during either the general public comment or to comment on a specific agenda item, they may do so when requested at the appropriate time on the agenda, which I will announce. Comments will be limited to 3 minutes."

Consent Calendar: Mayor Freeman announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval/ratification of payments issued from April 17 through May 7, 2020.
- b. Approval of Minutes of the meeting held April 16, 2020.

Following Council discussion, Councilmember McCoy moved to approve the items on the consent calendar as submitted.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Adopt Resolution # 2020-11 Designating Agents to the Governor's Office of Emergency Services (OES) for the Purpose of Obtaining Federal and/or State Funding Assistance under the California Disaster Assistance Act.

Municipal Projects Manager Cynthia Lynch provided the Council with a memorandum reporting that the COVID-19 pandemic has created a financial crisis requiring cities to seek immediate assistance from federal and state sources. One such resource is the Federal Emergency Management Agency (FEMA) Public Assistance (PA) Program, which provides supplemental assistance to states and local governmental entities. The Governor's Office of Emergency Services (CalOES) acts as the grantee for the Program and assists local agencies in applying for PA subgrants.

The subgrants are reimbursements of up to 75% of direct COVID-19 related costs. The "incident period" is still open and will not close until at least 30 days after the disaster declaration is lifted. Since the disaster is still occurring the City's total direct costs are unknown but are not expected to exceed \$100K.

The City has completed the initial step in the process by submitting its Request for Public Assistance through CalOES. The next step is to adopt the proposed resolution, which is required for CalOES to issue any potential reimbursement in the future. It designates the City Manager and the Finance and Administrative Services Director as the City's agents for executing necessary documents.

Following Council discussion, Councilmember Shaskey moved to adopt the Resolution as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried

Coronavirus Update : Discussion/Possible Action: Review and Continuation of Urgency Ordinance # 855 adopted 4-2-2020, Declaring a Local Emergency, and Authorizing the Participation in State and Federal Assistance Programs and the Temporary Waiver of: Equipment and Supplies Procurement Requirements, Utility Billing Practices, Human Resources Related Practices Which Are Each Deemed to be Arising From the Incidence of the Pandemic Relating to the Novel Coronavirus (Covid-19), and Setting Forth the Facts Constituting Such Urgency and Finding the Ordinance Exempt From CEQA Review.

Following Council discussion, Councilmember McCoy moved to continue Urgency Ordinance # 855 as adopted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried

Adopt Resolution # 2020-12 recognizing the implementation of the City's Employee Coronavirus Payroll Program.

Finance Director Rhetta Hogan provided the Council with a memorandum reporting that the City adopted an Urgency Ordinance #855 declaring a local emergency on April 2, 2020, giving the City Manager authority to deal with personnel and payroll issues relating to coronavirus pandemic; where employee health and welfare decisions needed to be made quickly to address individual employee needs.

Since the closure of the local schools on March 18, 2020, California Governor Newsom issued a stay at home order on Mar 19, 2020, and on April 2, 2020 the United States House of Representatives Bill number 6201, passed the Families First Coronavirus Response Act for employees, referred to as H.R.6201-FFCRA, or simply FFCRA. City staff has been working to (1) keep essential operations moving, (2) comply with these closures and legislation, (3) address employee safety and equipment needs, and (4) consider employee's individual situations for health and welfare as well as family care.

The City's employees, as essential employees, have been working remotely, in the office, on rotation, all to address the City resident's needs. The coronavirus payroll program as implemented allowed time for staff to dissemination policy information, and the development of payroll leave requests that integrated guidelines of the FFCRA.

The coronavirus payroll program resolution formalizes the immediate actions taken as allowed under the City's Urgency Ordinance #855.

Fiscal Impact: Coronavirus administrative leave pay has been used to augment pay for several employees to facilitate keeping them in an active paid, while recognizing their individual needs. The cost to the City has been minimum, as it has not been widespread. Managers have worked with each employee, to do what they can and to keep emergency and essential operations continuing. The City's coronavirus administrative leave pay protection, will end on May 2, and employees will transition to using their compensated leave balances (sick and vacation), FFCRA coronavirus sick leave and extended childcare leave (as afforded under the FFCRA).

Following Council discussion, Councilmember Shaskey moved to adopt the Resolution as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried

City Treasurer's Report: Discussion/Possible Action – Approval of:

Cash Balances Report – March 2020

Budget of Revenue and Expenditures with Year to Date Actuals through March 2020

Quarterly Treasurer's Investment Report – 3rd Quarter Fiscal Year 2019/2020

Quarterly Fiscal Performance Report – 3rd Quarter Fiscal Year 2019/2020

Following Council discussion, Councilmember McCoy moved to approve the Treasurer's Reports as submitted.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried

Mayor Freeman announced that the closed session will be heard immediately after the Special Meeting scheduled at this time.

CLOSED SESSION:

1. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

RETURN TO OPEN SESSION: Upon return to open session, City Manager Baker reported that no reportable action was taken in closed session.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

Joan Smith Freeman, Mayor
Minutes approved by Council
Motion May 21, 2020

Elizabeth E. Casson, City Clerk